

VILLAGE HALL OF HARRISTOWN

February 28, 2022

The Village of Harristown Board of Trustees held their monthly meeting on February 28, 2022 at 185 N. Kembark St, Harristown, IL. Trustees Teresa Acree, Jay Trusner, Kourt Mooney, Kevin Vessels, Les Jenkins, , Treasurer Julie Rose, Budget Officer Rick Laskowski, Attorney Andrew Weatherford, Clerk Penny Allen and Mayor Evelyn Deverell were present. Trustee Larry Ditty was absent. The meeting was called to order at 6:30 pm, followed by the Pledge of Allegiance.

Adopt Meeting Agenda

Motion by Trustee Vessels to adopt the meeting agenda. Trustee Acree 2nd. Approved 5-0.

Approval of Minutes

January 24, 2022 – regular board meeting minutes- page 1 – under adopt meeting agenda, should read motion by Trustee Trusner, instead of Trustee. Page 4 – Old Business-spelling should be cannabis. Motion by Trustee Vessels to approve the minutes with above corrections. Trustee Jenkins 2nd. Approved 5-0. Also need to add to the minutes in the book, copy of attachment from Attorney Weatherford regarding open meeting act memo.

Special meeting February 15, 2022 minutes –page -2 should read standard of conduct should be for mayor, board members and all employees of the Village. Motion by Trustee Trusner to approve the minutes with above addition. Trustee Vessels 2nd. Approved 5-0.

Visitors

No visitors present wished to address the board.

Treasurers Report

The payback has been moved to 2022-2023; will be worked into the budget. Motion by Trustee Vessels to approve Treasurers report. Trustee Trusner 2nd. Approved 5-0.

Chastain construction/observation IEPA loan \$ 3288.80 WF

Construction/management IEPA loan \$ 147.00 WF

Gunther Salt salt \$ 4026.35 WF

Total \$ 7462.15. Motion by Trustee Vessels to approve the above bills. Trustee Trusner 2nd. Approved 5-0.

Will be getting more money from CURE fund, \$3,000. Mayor Deverell is trying to get our address corrected before they will send money to us

Budget Officer Report

Budget Officer Laskowski discussed. Budget study session for 2022-2023 budget, will be held on March 16, 2022 at 5:30 pm.

Motion by Trustee Jenkins to approve. Trustee Vessels 2nd. Approved 5-0.

Page-2-

Village Hall of Harristown

February 28, 2022

Engineer Report

Ron Legner discussed

Project 6899 water improvement/tower/IEPA loan-construction to date – Water tower painting and electrical is complete. Pumps have long read time-checking on different style. Water main has been installed to new water tower; pressure testing and disinfection of the water main still needs to be completed. Burdick has submitted a progress invoice which needs approved for payment

Suburban Street Jurisdictional Transfer-still waiting for IDOT

MFT Drainage- waiting on the jurisdictional transfer. The engineering work has been stopped. This transfer will not be resolved quickly. Ron said they have to have final on all road measurements if they want to use MFT funds for rock/chip. The percentage an engineer firm gets paid is the same, no matter who is used.

Funding for Existing Water Tower Rehabilitation-Village may qualify for some principal forgiveness if the median household income data stays the same next year. If there is a desire to ask for funding in the next IEPA budget period, July 1, 2022 – June 30, 2023; village would need to submit a funding nomination form by March 31 requesting the money be allocated. Approximate cost of \$700,000-\$800,000 for water tower rehab. Jonathon Closs said he is not 100% certain of the need for the old tower in the future. Trustee Jenkins asked didn't the board discuss getting an inspection? Mr. Legner stated yes it was discussed. He said it would be better to get an independent firm to inspect, not someone who wants to do the work also. He suggests doing the tank inspection and believes it is suppose to be performed every 5 years but not positive on that. The Board would like to get an inspection and see what happens before requesting a funding nomination form. Motion by Trustee Vessels to approve payment of \$44,550 to Burdick application #6, thru February 28, out of the IEPA loan. Trustee Jenkins 2nd. Approved 5-0.

Zoning and Planning

It was stated that Mr. Williamson is a legal resident of Harristown. Trustee Jenkins made a new zoning map; shows all zoning on one side. Thank you!

Public Works

Jonathon Closs discussed report. He took his sewer operator class IV test; results in 2-4 weeks. Jonathon and Jeremy are scheduled for their water test on April 12, 2022.

Meter reading did not go well. Had to physically open approximately 138 meters in order to read them. He will be checking on meters with antennas. Treasurer Rose questioned if we ever did estimated bills? Mayor Deverell said yes, but didn't go well.

Old Business- No Old Business

Page-3-

Village Hall of Harristown

February 28, 2022

New Business

Milano & Grunloh-Motion by Trustee Trusner to approve Milano and Grunloh on a project by project basis for engineering needs. Trustee Acree 2nd. Approved 5-0.

Personnel Committee

Trustee Mooney discussed the additions/changes in personnel policy. Need to have reasonable notice for time off. If request 3 days off or more, need a 5 day notice. Needs of service must be met before approval of the vacation time. Notice of less than 5 days prior, approval from immediate supervisor needed. Need to add that vacation and sick benefit not run concurrent. Schedule of vacation periods 5 days or more will be given preference over one day requests. Will go into closed session to discuss some items. Mr. Closs was asked what type of staffing he may need this spring/summer. He said he thinks they will need at least one part time summer helper. Attorney Weatherford will check on how many hours a temporary part time person can work without having to furnish benefits. Trustee Acree suggested hiring 2 people for 20 / hr week. Board would like to hold off approving personnel policy until some of these answers are received. Trustee Mooney questioned if want to continue with the part time clerical person? Mayor Deverell said the current person only working part time afternoons, 2 hours and not much help with these short hours. She will talk to her (Misty)

Streets and Alleys Committee

Meeting held 2/7/2022. Trustee Trusner discussed the MFT program. Mr. Closs – street calculations from best to worse. Committee also discussed purchasing a skid steer. Milano and Grunloh was discussed to use as engineers for MFT program. MFT has \$259,000 in account. Estimate at \$245,200 to do MFT, maintenance engineering agreement (\$220,000 work, \$25,200 engineering). Motion by Trustee Vessels to accept and approve and sign paperwork as resolution 22-02, 2022 MFT project to be done by Milano and Grunloh. Trustee Acree 2nd. Approved 5-0. Trustee Acree waiting on quotes for skid steer. Rural development grant to pay for part of the skid steer, pay up to 15%; Attorney Weatherford will have to fill out form. Motion by Trustee Trusner to approve Jonathon to purchase a vac jet trailer to clean out culverts, price of \$5000 for a used one. Trustee Acree 2nd. Approved 5-0.

Finance Committee

ARPA funds /building payments will be discussed at the budget study session

Ordinance Committee

Liquor License-Mayor Deverell discussed changes in licenses – one Class A – Pop’s Place; three Class D- Mom’s Place, Emily’s and Debbie’s. Ordinance 21-3-1 states hours of operation ; restrict alcohol sales during certain hours but can still be open.

Licenses needed in village are currently due on the below dates:

July 1 --- Liquor

January 1 -- gaming, golf carts

Page-4-

Village Hall of Harristown

February 28, 2022

May 1 --- garbage

January 1 and July 1 – cannabis

Does the board want to have all the licenses due at the same time? Committee suggested all due January 1.

Ordinance 21-2-6 Classification ---Motion by Trustee Trusner to change item C – number of licenses. Change to Class A one, Class D three. Trustee Vessels 2nd. Approved 5-0.

Ordinance 21-3-1 Hours of operation – Motion by Trustee Jenkins to say no alcohol shall be sold during Monday-Saturday 2 am – 5 am and Sunday 2 am to 1000 am. Trustee Mooney 2nd. Approved 5-0.

License due dates – Motion by Trustee Vessels to change these licenses to be due January 1 – 14-1-3 garbage, 21-2-6 (d) liquor license. Trustee Acree 2nd. Approved 5-0.

The revised cannabis ordinance was distributed. Board to review. Tabled until March.

Trustee Jenkins designed/distributed new zoning and planning forms; to be used when requesting zoning changes/plat. Land owner only fills out the action request form and then will be contacted by the zoning commissioner.

Water and Sewer Committee

Trustee Vessels discussed purchasing a few meters with antennas and see how they work.

Extending water main south of Mueller property along Wyckles to north boundary of Village was discussed for future development.

Water rate increase is due 5/01. Committee recommended that this increase be postponed for a few months to wait for the United Regional Water Coop to go on line.

Motion by Trustee Vessels to approve preliminary work to get water main extended south of Mueller property along Wyckles to the north boundary of Village, pending ARPA approval. Trustee Jenkins 2nd. Approved 5-0.

Motion by Trustee Acree to postpone the water increase until May 1, 2023. Trustee Trusner 2nd. Roll call: Trustee Vessels, yes, Trustee Acree, yes, Trustee Trusner, yes, Trustee Mooney, yes; Trustee Jenkins, yes. Approved 5-0.

Update on URWC – difficulty getting pumps-looking at mid April-May to begin

Parks Property-Harristown Blvd/Lincoln Trail – no current plans to develop. Will wait until need for service then discuss

Economic Development Committee

Trustee Jenkins stated Mayor Deverell will order an outside bulletin board to post notices/community events

Page-5-

Village Hall of Harristown

February 28, 2022

Barclay Library -It was discussed to use the conference room as a Barclay Library to check out books. They will have a volunteer available to do this

Community Events- Electronic recycling May 7 --- Ruby Rabbit April 4-8 and April 11-15---- 4th of July June 25----Christmas bazaar November 19 -----Santa at the Village December 16 Trustee Trusner will talk to Michelle at Pops Place about a golf cart rally

Trustee Jenkins mentioned a paint party with wine and cheese as an event

Suggested that a calendar be added to the website

Will put email of Board members on the village newsletter

A packet of information for prospective new businesses was discussed.

Mayor Deverell questioned if Village should do a presentation to the residents about emergency preparedness. Board was in favor of this. Mayor will get with Chief Gambrill.

Doris Mabry would like to do an economic development discussion at a meeting; Mayor Deverell will contact her.

Motion by Trustee Trusner to enter closed session to discuss ordinance violations, legal services, personnel, closed session minutes. Trustee Vessels 2nd. Approved 5-0

Enter closed session at 9:25 pm

Back to regular session at 10:25 pm

Motion by Trustee Jenkins to offer \$5000 for possible payment of 210 N. Kembark. Trustee Mooney 2nd. Approved 5-0.

Motion by Trustee Acree to adjourn. Trustee Vessels 2nd. Approved 5-0

Meeting adjourned at 10:26 pm

Penny J. Allen

Village Clerk