

VILLAGE OF HARRISTOWN**June 1, 2020**

The Board of Trustees of the Village of Harristown held their monthly meeting on June 1, 2020 at 195 N. Meridian (Township Building). Trustees Larry Ditty, Teresa Acree, Kevin Vessels, Becky Nave, Cody Endrizzi, Les Jenkins, Mayor Evelyn Deverell, Treasurer Julie Rose, Budget Officer Rick Laskowski, and Attorney Drew Weatherford were in attendance. Clerk Penny Allen was absent. Mayor Deverell called the meeting to order at 7:00 P.M. followed by the Pledge of Allegiance.

Consent Agenda

Adopt Meeting Agenda: Minutes of the 4/28/20 Board Meeting not available: remove from Consent Agenda. Motion by Trustee Endrizzi to approve, Trustee Ditty 2nd. Motion passed 6-0

Visitors

Lori Forsyth – Liquor licenses – 2 applications. Cardinal Restaurant & D. J Sterling Enterprises. (Bar/Lounge/Gaming). Pass out distributed to Board members. Concerns over redistributing revenue instead of generating more revenue; compete with Mom & Pops. Class D Liquor License. Gaming is main source of revenue. Buildings being constructed at corner of Wyckles & Main. TIF agreement for water & sewer. Decatur sewer and Harristown (new system) water. Liquor license is required for Gaming.

Helen Kaiser (7340 W. William) – Ditch problems and drainage issues. Historical studies show many village drainage problems. Possible culvert adjustment. Grounds are not level, backyards low in the area. Village employees will clean culverts and dig out ditches. Also mentioned Dog poop from neighbor dog in her yard. Village can send out notice of ordinance violation.

Eric Emrick (EJ Water) – Mike Holeman is no longer a village employee causing licensing problems for operating water and sewer plant. EJ Water can fill the need. Pass out presented to Board members. Training/Supervising our 2 current employees. All IEPA requirements will be provided. Agreement is for 5 years; \$40,000 per year. New water system will be online in about 18 months. Willing to turn the agreement into consulting, reduce price and scope of services. Wastewater issues not known now; need to become more familiar with our system. Help get our two employees' proper certification. Possibly lower to \$10-\$15K per yr. Wastewater reporting not as strict as Water. Meter reading advice to employees available. PM's on all equipment is suggested avoiding large repair costs. 30-day deadline to fill IL Rural Water discontinued service. 3 Exhibits distributed to village. Approve pending attorney review with scale back after new water system is online. Sewer maps can be put on digital files. URWC (United Rural Water Corp) – Curry Construction got the Bid. Next step is getting IEPA permits then begin building.

Mayor Updates

TIF information describing program distributed to Board members. Any tax increases go to TIF district. Program in place since 2015. Call county Clerk with questions.

2020 Census – Harristown has 60.7% response rate.

Covid-19 – help local businesses if needed

Golf Carts, four wheelers & Mini bikes – call Sheriff dept if there is a violation. We have no police in Harristown. Golf carts are allowed.

Schedule committee meetings –

Personnel – EJ Water proposal; two-hour call-ins; full time employee

Ordinance – meeting start time; collections for mowing – add damage to mower; review building permit fees, review fines – try to standardize; clarify fence ordinance; review zoning hearing costs.

Water & Sewer – EJ Water suggestions; raise sewer rates

Treasurers Report

- a) Financial, Bank Account Balances, Certificates of Deposit, and IL Funds summary reports were presented. Motion by Trustee Endrizzi to approve, Trustee Vessels 2nd, approved 6-0.
- b) Authorize paying the bills. Cash requirement report distributed to Board members. Two invoices to Chastain; Total amount = \$14,257.39. Motion to approve payment made by Trustee Vessels. Trustee Acree 2nd. Trustee Jenkins abstained from voting due to being an employee of Chastain. Motion passed 5-0.

Reports also distributed were Cash Disbursements Journal totaling \$253,351.81, Village Rebuild expenses totaling \$28,643.93 (Old Building demolition), \$109,530.34 (New Building construction), \$3,500 (Rental of temporary facility).and \$23,380.00 payment (\$66,800 approved for project) to APEX for new Maintenance Shop.

Budget Officers Report

- a) Monthly budget report for April 2020 reviewed. Motion by Trustee Acree to accept the Budget report. Trustee Endrizzi 2nd. Motion passed 6-0.
- b) 2020-21 Budget - study session was held on 5/19/20. Revisions were made and draft has been on display since 4/20/20. Motion by Trustee Vessels to approve the revised Budget draft. Trustee Nave 2nd. Motion passed 6-0 via Roll call. 2020-21 Budget draft will become the 2020-21 Operating Budget. Budget Ordinance will be created and approved at next meeting.

Engineering Report

Engineer Ron Legner distributed the monthly Engineer's report.

Water System Improvements Project EPA L17-5605; Chastain Project #6899

Bids received:

Division A – Water Main Improvements and Decatur System Interconnects; only bid was \$593,224 from Burdick. Estimate was \$343K

Division B – New 200,000 Gallon Water Tower and Existing Water Tower Rehabilitation; low bid was \$1,598,000 from Caldwell Tanks. \$400K higher than original estimate

State of Illinois fiscal budget year ends in June. 60% principle loan forgiveness; maximum forgiveness is \$800K. Suspect that loan forgiveness will be reduced in new fiscal year.

Excluding old water tower refurbishing would reduce the cost by \$415K.

Motion by Trustee Endrizzi approve notice of intent to award each bid excluding old water tower refurbishing. Trustee Ditty 2nd. Approved 6-0 via Roll call. Could reduce loan amount by Engineering fees already paid.

Superintendents Report

- a) No report.

Zoning Committee

- a) No report

Old Business

- a) Milnes-Wattlet Easement Agreement – discuss in closed session
- b) Recycling Trailer – Macon County; village residents want it back. \$500/1st year. Motion by Trustee Endrizzi to bring back. Trustee Ditty 2nd. Approved 6-0.
- c) Fireworks – already paid for fireworks; ok to go ahead with firework display. There will be no official village program or gathering.
- d) Water Rate Increase Effective Date – 3% increase to be effective May 1; currently on hold; increase to be made effective Sept 1.
- e) Shut-Offs and Late Fees for Water/Sewer Bills – none since March; estimated lost revenue is \$400/mo.; about 150 residents are paying late. Need to check late fee costs; hold 1 more month.

New Business

- a) URWC Documents Needing Approval – right of way permit, Motion by Trustee Vessels to approve signing with no fees. Trustee Jenkins 2nd. Approved 6-0. Utility management agreement – no action taken. Utility support service agreement – table for future meeting.
- b) Health Insurance – obtained bids to compare to our current carrier (CMS). Report distributed to Board members. Low bid was Blue Cross Blue Shield (Tim Ogden – Rep). \$250 deductible; includes dental/vision. Cost would be \$646 per month per employee. Saving compared to current insurance company would be \$12,936 per year. Motion by Trustee Vessels to change insurance company from CMS to Blue Cross Blue Shield. Trustee Acree 2nd. Approved 6-0.
- c) Liquor Licenses - Cardinal Restaurant & D. J Sterling Enterprises. (Bar/Lounge/Gaming) were discussed during the Visitors section earlier in the meeting. Both locations will be in the Park Brothers area. One business will have a drive-up window. Class D licenses have been established – no drive-up / package allowed; need to create new Class for package drive-up window. They have not applied for package drive-up. We currently have 2 Class A licenses (Mom & Pops). Motion by Trustee Vessels to approve 2 Class D Liquor licenses to be made available; \$1,500 / year per license. Trustee Nave 2nd. Approved by Roll Call 6-0.
- d) Public Works Dept. – Mike Holman resigned during May. EJ Water proposal (see Visitor section above) covers plan to address the vacancy; needs to be reviewed by Attorney Weatherford. Proposal is for \$40K per year. There is a 6-month notification to get out of the contract.

Personnel Committee

- a) No report.

Street's and Alley's Committee

- a) No report

Finance Committee

- a) No report

Ordinance Committee

- a) No report

Water and Sewer Committee

- a) No report

Economic Development Committee

- a) No report

Attorney

a) Milnes-Wattley Easement Agreement -- Closed session discussion.

b) Liquor Licenses

Motion by Trustee Vessels to enter Closed Session. Trustee Ditty 2nd - Motion passed 6-0. Entered Closed session at 9:34 PM.

Returned from Closed session at 9:41 PM

Motion by Trustee Vessels to adjourn. Trustee Acree 2nd - Motion passed 6-0.

Meeting adjourned at 9:42 PM

Rick Laskowski
Budget Officer

A handwritten signature in cursive script that reads "Rick Laskowski".