

VILLAGE OF HARRISTOWN
May 20, 2024

The Board of Trustees of the Village of Harristown held their monthly meeting on May 20, 2024, at 185 N. Kembark St., Harristown, IL. Trustees Kevin Vessels, Kurt Terry, Jay Trusner, Jeff Eller, Les Jenkins, Mayor Evelyn Deverell, Financial Clerk Teresa Acree, Budget Officer Rick Laskowski, and Attorney Joshua Dubbelde were in attendance. Clerk Penny Allen and Trustee April Bogan were absent. Mayor Deverell called the meeting to order at 6:30 P.M. followed by the Pledge of Allegiance.

Donation Presentation

A check in the amount of \$4,000.00 was presented to the Sangamon Valley High School Football Program. Football players and coaches were present to accept the check.

Adopt Agenda

Motion by Trustee Trusner to approve meeting agenda. Trustee Eller 2nd. Approved 5-0.

Approve Minutes

- a) April 22, 2024 regular meeting minutes. Motion by Trustee Trusner to approve meeting minutes with no corrections. Trustee Vessels 2nd. Approved 5-0.
- b) May 8, 2024 special meeting minutes. Motion by Trustee Trusner to approve meeting minutes with no corrections. Trustee Jenkins 2nd. Approved 5-0.

Visitors

- a) No visitors addressed the Board.

Treasurers Report

- a) May Bank totals of all Funds (Scott State Bank and Illinois Funds) was presented. Motion by Trustee Jenkins to approve the report, Trustee Trusner 2nd, approved 5-0.
- b) A list of invoices >\$1,000 requiring Board approval was also presented. The list contained 3 invoices totaling \$8,312.33. Motion by Trustee Vessels to approve payment, Trustee Terry 2nd. Approved 5-0.

Budget Officers Report

- a) Monthly budget report for April 2024 was reviewed. The report is the final monthly report for the 2023-24 fiscal year. Motion by Trustee Vessels to approve the Budget report. Trustee Trusner 2nd. Motion passed 5-0.
- b) Included on the April 2024 Budget report were 19 expense accounts that were over budget. Increasing the 2023-24 budget amounts for these accounts is needed. Motion by Trustee Vessels to approve increasing the 2023-24 budget amounts to the actual expense amount that was incurred. Trustee Trusner 2nd. Motion passed 5-0.

- c) 2024-25 budget pay rate for J. Closs is not correct. The % increase approved by the board was 3.9%; the pre-budget amount was not updated with the current rate of \$40.04/hr. The corrected 2024-25 hourly rate for J. Closs should be \$41.60. The 2024-25 budget will be adjusted accordingly and distributed to trustees.
- d) 2024-25 budget pay increases for M Pettyjohn and J. Closs will be awarded effective date 5/1/24. 2024-25 budget pay increases for new employees C. Leffler and J. Hamilton will be awarded after the 90-day review; both are good workers; no issues are anticipated.

Zoning/Planning

- a) Nothing new to report.

Engineer

- a) Report in meeting packet included updates on NPDES Elimination Project, Suburban Drive, Decommissioning Wells, and Service Line / Meter Replacement. Engineering representative did not attend the meeting.

Public Works

- a) Report in meeting packet included May 2024 activities. J. Closs did not attend the meeting.

Old Business

- a) Sound system for community center. Microphone system (speakers, stands) cost is \$1,277. This includes wireless mics and JBL speakers. Motion by Trustee Eller to buy the equipment. Trustee Jenkins 2nd. Motion passed 5-0.
- b) Financial clerk – to be discussed in closed session.
- c) Resolution & Redevelopment Agreement for Kate's Corner Café. Resolution for TIF Agreement provided by Moran Development. Motion by Trustee Vessels to approve the agreement. Trustee Trusner 2nd. Motion passed 5-0. Resolution# is 24-07. The Redevelopment agreement is up to \$30,000. The mayor will sign the agreement. The Village will pay the developer. The default time is 5 yrs. The Village will be reimbursed if there is no development within 5 years.
- d) Employee Healthcare – additional quotes obtained. Cost is very high due to the low number of employees covered. Blue Cross Blue Shield monthly cost is \$540 - \$700 per employee. The Board favors offering this health plan to covered employees. The board did not want to offer a plan with extremely high employee deductibles.

New Business

- a) Committee realignments – a list of committee consolidations was distributed. There were no objections to the realignments.

- b) Appointments – Budget Officer and Zoning Board are appointed annually. The current members of these positions will continue into the new fiscal year.

Personnel

No report

Streets and Alley

- a) IDOT Re: Main Street – letter received from IDOT; Main Street will be included in the program.

Finance

No report

Ordinance

- a) Ordinance violation updates included in the meeting packet. Quick review by mayor: truck/trailer removed on Wood St.; several properties need mowing and weed removal. Leaning dead trees are a safety concern. Growery on Indus property needs to be finished by January 2025.

Water and Sewer

- a) Draft Agreement for Wastewater transportation, treatment, and storage. Revised document by the village attorney was included in the monthly meeting packet. Cost responsibility has been updated. Billed rates for monthly flows have been clarified. A counter offer is anticipated from EJ Water. This is not a joint venture. EJ Water will own the equipment up to the treatment plant. Need to confirm/clarify maintenance requirements and responsibilities. Board members have no issues with the revised document.

Economic Development/Community

- a) Park expenses – plans have been developed (includes basketball and pickleball courts); playground determined. Need to determine which fund (General, TIF, Business District) to use to pay invoices.
- b) Update on Depot / Coke Museum. Depot is for sale.
- c) Other updates – Redo signs, Fiber optic company, Wycklesfest, Fireworks (Baseball tourney), Coney McKane's donated pies.

Motion by Trustee Trusner to enter closed session to discuss the Treasurer / Financial Clerk staff positions Trustee Jenkins 2nd - Motion passed 5-0. Leave regular session at 7:35 PM.

Returned from Closed session at 8:29 PM

Motion by Trustee Vessels to make financial clerk Teresa Acree a full-time position (up to 40 hrs./wk.) at the current rate of \$31.25/hr. with benefits. Trustee Trusner 2nd approved 5-0.

Motion by Trustee Eller to adjourn, Trustee Jenkins 2nd. Motion passed 5-0.

Meeting adjourned at 8:32 PM

Rick Laskowski 5/24/24

Rick Laskowski
Budget Officer