

**VILLAGE OF HARRISTOWN**  
**May 20, 2024**

The Board of Trustees of the Village of Harristown held a closed session meeting on May 20, 2024, 7:45 PM at 185 N. Kembark St., Harristown, IL. Trustees Kevin Vessels, Kurt Terry, Jay Trusner, Jeff Eller, Les Jenkins, Mayor Evelyn Deverell, Budget Officer Rick Laskowski, and Attorney Joshua Dubbelde were in attendance. Clerk Penny Allen and Trustee April Bogan were absent.

***Financial Clerk***

Comparisons to other communities were attempted. Not much data was available. Average hourly rate of information collected was \$30.62.

Treasurer and office clerical duties were documented. Office clerk (M. Pettyjohn) is performing many activities which could, and probably should be executed by the Treasurer – Financial Clerk (T. Acree). Financial clerk Acree does not have time to do all the work due to her current employment. If Board approves change to full-time position, then financial clerk duties will increase. A final decision is needed. Concerns include position stability and high salary requirements.

A Treasurer is needed for the current term, there are 11 months before current term expires. Board continues to actively search for a Treasurer to fill the role. Some legal documents require the signature of a Treasurer which is currently vacant.

The Board will consider hiring financial clerk Acree as full-time employee increasing working hours up to 40 per week at the current rate of pay and pay for health benefits. Estimated cost would be \$75K per year. (\$65K salary + IMRF + health insurance) It was suggested that training programs be utilized to gain the required knowledge to eventually become the Treasurer.

Motion by Trustee Vessels to leave closed session. Trustee Trusner 2<sup>nd</sup>. Approved 5-0  
Out of closed session at 8:29 PM.

*Rick Laskowski*

Rick Laskowski  
Budget Officer

*5/24/24*