

**VILLAGE OF HARRISTOWN**  
**August 22, 2022**

The Board of Trustees of the Village of Harristown held their monthly meeting on August 22, 2022 at 185 N. Kembark St., Harristown, IL. Trustees Larry Ditty, Teresa Acree, Kevin Vessels, Jay Trusner, Les Jenkins, Mayor Evelyn Deverell, Treasurer Julie Rose, Budget Officer Rick Laskowski, and Attorney Andrew Weatherford were in attendance. Clerk Penny Allen was absent. Mayor Deverell called the meeting to order at 6:30 P.M. followed by the Pledge of Allegiance.

***Consent Agenda***

Add 2 items under Finance Committee: 1) Authorization for Deputy Clerk to take deposit bags to Bank and 2) TV's and Camera quotes for Community Center. No action can be taken on additions; discussion only. Motion by Trustee Jenkins to approve meeting agenda. Trustee Ditty 2<sup>nd</sup>. Motion passed 5-0

Approve 5/31/22 meeting minutes. Motion by Trustee Vessels to approve with no changes. Trustee Trusner 2<sup>nd</sup> Motion passed 5-0

Approve 7/25/22 meeting minutes. Motion by Trustee Vessels to approve with no changes. Trustee Ditty 2<sup>nd</sup> Motion passed 5-0

***Visitors***

Kevin Buckley from McGuire, Yuhas, Huffman & Buckley Accounting firm distributed and reviewed the 2021-2022 Audit package. Same internal control issues as previous audits listed; no new issues.

Three candidates for the open Trustee position introduced themselves. Carol Havener, Jeff Eller and Diana Dickey are interesting in filling the vacancy. Further discussion will be held in closed session.

Michelle Pagel, 7545 W. Wood (Parcel# 06-11-15-178-006), is interested in acquiring adjacent property. The village is being asked to vacate the existing easement, up to, but not including Macon St. Trustee Jenkins will prepare plat map and submit for review. Village will need to pass a resolution and record at county building.

Rose Ross, 240 N Kembark is concerned about a park or parking lot being put on 210 Kembark; this property was recently acquired by the Village. She feels neighboring residents want the property to remain as residential.

Austin Polley, 8155 W 2<sup>nd</sup> St, is requesting a culvert on his property. A work order will be generated for review by Supt. Closs.

***Treasurers Report***

- a) An 8-page report was distributed to Board members and reviewed.
- b) Included was the financial report listing receipts, total disbursements and bank balances by Fund. Motion by Trustee Trusner to approve, Trustee Ditty 2<sup>nd</sup>, approved 5-0.
- c) Also included was Cash requirements of invoices > \$1,000. Total amount = \$9,429.84. Motion to approve payment made by Trustee Jenkins. Trustee Acree 2<sup>nd</sup>. Motion passed 5-0.
- d) Other reports for information only included a breakdown of IL Funds accounts, daily interest rate history of IL Funds, state revenue summary, Water Reserve balance, ARPA Fund spending, Community Center rental income, Veterans Memorial donations, MFT Rebuild Illinois funds, and a note that Business District Fund balance has enough to payback the Sewer Fund the total amount owed.
- e) Motion made by Trustee Acree to reimburse \$20,000 to the Sewer Fund from the Business District Fund. Trustee Trusner 2<sup>nd</sup>. Motion passed 5-0.

***Budget Officers Report***

- a) Monthly budget report for July 2022 reviewed. Also included was a list of individual accounts within the TIF and Water Funds that are over budget. Motion by Trustee Trusner to accept the Budget report. Trustee Vessels 2<sup>nd</sup>. Motion passed 5-0.

***Engineering Report***

- a) Chastain - Engineer Ron Legner presented the monthly Engineer's report.  
Project 6899 – Water Improvements/Tower/IEPA Loan  
Identified 31 items that need to be completed; estimated 2-3 weeks to complete. \$6,660.00 pay request from Caldwell Tank. Need to assure amount paid to date is accurate; amount will be verified. Burdick is slow to submit invoices. Board can consider charging late fees, need to review contract; no more extensions will be given.

*Suburban Street Jurisdictional Transfer*

No new information. No replies to phone calls or emails.

***Zoning/Planning***

- a) No report

***Public Works***

- a) Report from Jonathon Closs was distributed listing activities during the month.
- b) Many water leaks have been found and fixed; daily water usage has been reduced.

***Old Business***

- a) No items

***New Business***

- a) Building permit changes; 3-page report from Building Inspector distributed. Board members asked to review report for voting at next meeting. Is a permit needed for chicken coups? Solar Panels – review state website for building permit/code.
- b) Water/Sewer accounts to write-off; a list of 6 accounts was presented. All should be turned over to collections.
- c) Trustee position; to be discussed during closed session.
- d) Resident mowing Suburban/Harristown Blvd. right-of-way. Appreciation certificates have been made for Martin Woltz and Ernest Slaymaker. Motion to issue each a \$100 gift card made by Trustee Jenkins, Trustee Trusner 2<sup>nd</sup>. Passed 5-0.
- e) Adopt Grant Agreement for Skid steer. \$10,900 grant awarded for Sid steer. Need grant agreement signed and submitted; 16-page document. Attorney reviewed; no issues. Motion by Trustee Vessels authorizing Mayor Deverell to sign document, Trustee Ditty 2<sup>nd</sup>. All trustee's approved; passed 5-0. Disposal – valuation is a concern.
- f) Attest operating budget for Skid steer. Rural development generated operating budget; internal document only. Motion by Trustee Trusner to adopt document for internal use only, Trustee Jenkins 2<sup>nd</sup>. Passed 5-0.

***Personnel***

- a) Closed meeting August 16,2022; no report.

***Streets and Alleys***

- b) No report

***Finance***

- a) August 16, 2022 meeting minutes distributed.
- b) Square credit card reader. Allocates funds received. Motion by Trustee Vessels to order square card reader, Trustee Trusner 2<sup>nd</sup>. Passed 5-0.
- c) Additional bank account needed for miscellaneous charges.
- d) Community Center rentals. Items needed for community Center include big screen TV and security cameras. List of TV's presented; desired size is 75". 4 cameras are needed.

***Ordinance***

- a) Ordinance violations sent. List of 8 violations sent in August 2022 was distributed.
- b) Gaming & Liquor license discussion. Is there going to be a limit on issuing Gaming & Liquor licenses? Decision will be made as they are presented. Those requesting need to be pro active.

***Water and Sewer***

- a) Update on URWC. Water samples have passed testing. Information email from URWC read by Mayor Deverell. Lines are being flushed this week. Plant has been operating since 8/5/22. Pressure testing continues. Operating permit submitted today. Estimated to be operational by the end of this month.

***Economic Development/Community***

- a) Mural. 2<sup>nd</sup> proof to be distributed.
- b) Ambulance service for Decatur & Macon County. Abbott EMS GMR chosen.

***Attorney***

- a) Well leases. Shutdown on use of water wells; submit notice. No formal current lease on Well #2; past lease compliance needed. 365 days' notice required – wait till we are on water coop. Check with URWC on decommissioning process.
- b) Deed for 210 Kembark. Rose Ross concerned about park. 2 opportunities in the past (1977); did not do it. Lawn & Landscape program discussed – Chad Hardy from Country Companies.

Motion by Trustee Jenkins to enter closed session to approve closed session meeting minutes and discuss open Trustee position. Trustee Acree 2<sup>nd</sup> - Motion passed 5-0. Leave regular session at 8:54 PM.

Returned from Closed session at 9:11 PM

Motion by Trustee Trusner to select Jeff Eller for the open Trustee position on the Board. Trustee Jenkins 2<sup>nd</sup>. Motion passed 5-0.

Motion by Trustee Ditty to adjourn. Trustee Vessels 2<sup>nd</sup>. Motion passed 5-0.

Meeting adjourned at 9:12 PM



Rick Laskowski  
Budget Officer