

VILLAGE OF HARRISTOWN
March 28, 2022

The Board of Trustees of the Village of Harristown held their monthly meeting on March 28, 2022 at 185 N. Kembark St., Harristown, IL. Trustees Larry Ditty, Teresa Acree, Kevin Vessels, Jay Trusner, Kourt Mooney, Les Jenkins, Mayor Evelyn Deverell, Treasurer Julie Rose, Budget Officer Rick Laskowski, and Attorney Andrew Weatherford were in attendance. Clerk Penny Allen was absent. Mayor Deverell called the meeting to order at 6:30 P.M. followed by the Pledge of Allegiance.

Consent Agenda

Motion by Trustee Ditty to approve meeting agenda. Trustee Jenkins 2nd. Motion passed 6-0.

Suggested Changes to 2/28/2022 meeting minutes as presented:

P.1- 1st sentence under *Treasurers Report* should read – The payback from Business District Fund to Sewer Fund has been moved to the 2022-23 Fiscal year.

P.2- 1st sentence under *Zoning and Planning* should read – It was stated that Joseph Williamson, current Zoning and planning committee member, is a legal resident of Harristown.

P.6- 5th item should read – Village office will put email address of board members in the village newsletter.

Motion by Trustee Vessels to approve 2/28/22 meeting minutes with the above changes. Trustee Acree 2nd. Motion passed 6-0

Visitors

Dave Pistorius (First Midstate Inc. – Investment Bankers). A folder containing information on Bonds was given to each Board member. It contained interest rate trends, a listing of clients and a description of First Midstate and services offered as well as information about Bonds as a source of Revenue. First Midstate is not a bank, it deals with Municipal Bonds. Dave gave a basic introduction to Bonds. His company only gets paid if Bonds are actually sold. They are an underwriting firm; they would find buyers of the Bonds. Chapman & Cutler, Bond attorneys, gives authority to sell bonds. Dave mentioned that Page 5 of the Report under Option 4 (Alternate revenue Bonds) was the most attractive, they can go out for 30 years. If Bonds were selected an Ordinance of Intent would be needed along with the adoption of a Bond Ordinance. It is about a 3–4-month process. Dave made a similar presentation to the Board back in August 2008.

Treasurers Report

- a) An 11-page report was distributed to Board members and reviewed.
- b) Included was the financial report listing receipts, total disbursements and bank balances by Fund. Motion by Trustee Acree to approve, Trustee Vessels 2nd, approved 6-0.
- c) Also included was Cash requirements of invoices > \$1,000. Total amount = \$49,767.77. Motion to approve payment made by Trustee Vessels. Trustee Jenkins 2nd. Motion passed 6-0.

- d) Other reports for information only included a breakdown of IL Funds accounts, daily interest rate history of IL Funds, state revenue summary, 2020-21 Chastain Agreement spending vs approved amounts on projects and fund balances as of the current day.

Budget Officers Report

- a) Monthly budget report for February 2022 reviewed. Also included was a list of individual accounts within each fund which are over budget. Motion by Trustee Acree to accept the Budget report. Trustee Vessels 2nd. Motion passed 6-0.
- b) Three copies of the 2022-23 Budget draft with edits from the 3/16/22 study session is available for public viewing at the Community Center. Passage is anticipated at the regular April 2022 Board meeting.

Engineering Report

- a) Chastain - Engineer Ron Legner presented the monthly Engineer's report.
Project 6899 – Water Improvements/Tower/IEPA Loan
New water tower is waiting to be filled. Change Order drafted adding flushing hydrant at the Decatur interconnect (+8,500) and removing chain link fence around the old water tower (-\$13,530); net effect is a \$5,030 decrease to the project contract. Motion by Trustee Vessels to approve the Change Order Trustee Acree 2nd. Motion passed 6-0.

Suburban Street Jurisdictional Transfer

No new information. Resolution would need to be drafted and approved.

Existing Water Tower

Rehab existing water tower and looping water main will be put on hold till the dust settles with the new water system. Need to sign Funding Nomination form. Plan approval is good for 5 years; it was submitted in 2019. Minor engineering cost for now; holding our place in line; possible loan forgiveness. Signing of the Nomination form by the mayor approved by Board members.

- b) Milano & Grunloh
Wyckles Water Main – Easement received.
MFT – April 15 meeting with IDOT.

Zoning / Planning

- a) Appoint Officer and members – tabled till next meeting.
- b) Reschedule informational meeting regarding Billingsley gas station/convenience store – date will be 5/25/22.
- c) Correct building permit costs – update existing ordinance with new rates being charged. Motion by Trustee Jenkins to update rates. Trustee Mooney 2nd. Motion passed 6-0. Ordinance number 22-02.

Public Works

- a) Report from Jonathon Closs was distributed listing activities during the month.

- b) Jenner lift station – 2 pumps are required; currently running on 1 pump. Estimated cost for additional pump and electrical panel is \$10K. Table till next meeting.

Old Business - None

New Business

- a) \$6,175 quote for pole barn insulation received from Assured Insulation. Motion by Trustee Acree to accept quote. Trustee Trusner 2nd. Approved 6-0.
- b) Approve funds for fireworks. Price has increased from \$15K to \$21K. Motion by Trustee Vessels to spend \$21K for 2022 fireworks. Trustee Trusner 2nd. Approved 6-0.
- c) Approve paying off Community Center Loan – April 2022 payoff amount is \$261,810.89. Motion by Trustee Ditty to payoff Community Center Loan in April 2022. Trustee Jenkins 2nd. Approved 6-0.
- d) Statements of Economic interest – Illinois Municipal League Review March 2022 Edition distributed; p. 15 contains a description of requirements.

Personnel

- a) Personnel Policy revision dated February 21, 2022 distributed. Proposed edits are printed in red; p.6 (Employees on Call), p.7 (Moonlighting), p.8 (Paid Time off – spelling correction in 4th sentence “of” instead of “pf” and add text “without doctors notice” to end of 5th sentence), p.9 (Holidays – Motion by Trustee Jenkins to exclude Juneteenth Independence Day as an employee holiday. Trustee Ditty 2nd. Approved 6-0). Clarification made that village does not have to pay benefits to part time employees. Motion by Trustee Trusner to draft corrected copy of the Personnel Policy and give to current employees. Trustee Mooney 2nd. Approved 6-0.

Streets and Alleys

- a) No report

Finance

- a) Schedule meeting – April 5, 2022 at 5:00 PM. Topics include use of ARPA funds, CURE funds.

Ordinance

- a) Cannabis Ordinance – updated draft from Attorney was distributed. Types of licenses/classes, annual fees, definitions, and application process need to be determined. License types to consider are Growing, Dispensary, Cultivating Center, Consumption Lounge, etc. Tabled again for future meeting.
- b) Liquor Licenses – need to consider increasing the number of licenses. Consensus was to have 1 extra license for each category. The license can be available, it does not have to be issued. Cannabis Dispensary can't have a liquor license. Motion by Trustee Vessels to change the number of liquor licenses in each of the following categories: Class A = 3, Class B = 1, Class C = 1, Class D = 4, Class E = 1. Trustee Mooney 2nd. Approved 6-0. Ordinance 22-03.

- c) Garbage License – Motion by Trustee Trusner to change the due date to January 1. Trustee Acree 2nd. Approved 6-0. Ordinance 22-04.

Water and Sewer

- a) Update on URWC – estimated to be on line in May 2022; waiting on valves.
- b) \$2,600 quote received on March 2 from KLM Engineering for interior inspection of existing water tower. They only inspect, don't do the work. They use a ROV (remote operating vehicle) during the inspection. Motion by Trustee Trusner to accept the quote and do the inspection as soon as possible. Trustee Vessels 2nd. Approved 6-0.
- c) Sewer/water leaks – need to discuss billing credits to residents. Meeting scheduled on April 12, 2022 at 5:00 PM.

Economic Development/Community

- a) Emergency preparedness event to be held at Community center on April 7, 2022 at 6:30 PM. Fire dept, Health dept, Red Cross, Sheriff Dept. anticipated in attendance.
- b) Paint party to be held April 19, 2022 at 6:30 PM
- c) Golf cart rally – tabled to future meeting.

Attorney

All Agenda items are in closed session

Motion by Trustee Vessels to enter closed session to approve closed session meeting minutes and get update on ordinance violations. Trustee Jenkins 2nd - Motion passed 6-0. Leave regular session at 8:45 PM.

Returned from Closed session at 9:04 PM

Motion by Trustee Jenkins to offer \$6,500 to purchase property and land at 210 N. Kembark. Trustee Mooney 2nd. Motion passed 6-0.

Motion by Trustee Ditty to adjourn. Trustee Jenkins 2nd. Motion passed 6-0.

Meeting adjourned at 9:08 PM



Rick Laskowski
Budget Officer