**VILLAGE HALL OF HARRISTOWN**

 **November 22,2021**

The Village of Harristown Board of Trustees held their monthly meeting on November 22, 2021 at 185 N. Kembark St, Harristown, IL. Trustees Teresa Acree, Jay Trusner, Larry Ditty, Kevin Vessels, Les Jenkins, Treasurer Julie Rose, Budget Officer Rick Laskowski, Attorney Andrew Weatherford, Clerk Penny Allen and Mayor Evelyn Deverell were present. Trustee Kourt Mooney was absent. The meeting was called to order at 6:30 pm, followed by the Pledge of Allegiance.

***Adopt Meeting Agenda***

Motion by Trustee Kevin Vessels to adopt the meeting agenda. Trustee Teresa Acree 2nd. Approved 5-0

***Approval of Minutes***

October 25, 2021 minutes – page-3-MFT drainage, should read be paid pending Chastain statement that invoices are covered by MFT. Page-4-Santa at the Community Center; need to add will not be at depot due to no bathrooms. Stephanie Netterville’s pay should read increase $2.17/hour. Motion by Trustee Vessels to approve the minutes from 10/25/2021 with above corrections. Trustee Trusner 2nd. Approved 5-0.

September 13, 2021 minutes- should read Jonathon Closs to get license within one year of hire. Motion by Trustee Trusner to approve with above correction. Trustee Acree 2nd. Approved 5-0.

***Visitors***

Trustee Mooney arrived at 6:35 pm

*CCI Ready Mix presentation-*Ed discussed his business. Harristown’s planning committee recommended the village approve his proposal. His company started in 2005 in Effingham, IL. He would like to have a site in Harristown; Wyckles and Prairie on the Mueller property, 335 Wyckles Road. They are looking at a few different locations but feel the Harristown location would be the best fit. They would like to be up and pouring concrete by April 1st. They would be willing to build needed road so they can get started. They would put up a portable site to produce the concrete and use for the road. Trustee Trusner questioned how much money would this generate? Mayor Deverell stated sales tax 7 ¼% business district and Village gets a small portion from the state. We would also get 1% sales tax. Ed stated that Harristown would get the sales tax, it goes by where the plant is located; no matter where it is poured at. Ameren will run gas to facility for free as an incentive. The water should not be a concern because of the upcoming coop or they can use Decatur water until up and running. Jeremy Phillips discussed. He said there was a hearing on site 11/22/2021 and no negatives were discussed. The committee voted to accept it. Could create 9 or more jobs. One committee member was concerned about the cleaning process; CCI stated everything will be recycled. The recommendation of the planning committee was to approve this proposal. Motion by Trustee Vessels to accept the preliminary platt for CCI as recommended by planning committee. Trustee Ditty 2nd. Roll call: Trusner, yes; Mooney, yes; Jenkins, yes; Ditty, yes; Acree, yes; Vessels, yes. Approved 6-0. Motion by Trustee Vessels for Mayor Deverell to sign the resolution of inducement; intent for the provision of tax increment financing assistance to CCI Redi Mix, resolution number 21-10. Trustee Jenkins 2nd. Roll call: Trusner, yes; Mooney, yes; Jenkins, yes; Ditty, yes; Acree, yes; Vessels, yes. Approved 6-0.

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***Mayor Updates***

*Census Bureau –* they certified Harristowns’ population at 1,310 residents

***Treasurer***

Received $87,819.96 from ARPA (American Rescue Plan Act)

Motion by Trustee Vessels to approve the financial report. Trustee Trusner 2nd. Approved 6-0.

*Chastain Construction Observation $ 6481.15 WF*

 *Construction Management $ 4199.36 WF*

*Mission Alarm water plant $ 563.40 WF*

 *Alarm water tower $ 563.40 WF*

*Total $ 11,807.31 WF*

Motion by Trustee Ditty to approve the above payments of $11807.31. Trustee Acree 2nd. Approved 6-0.

Motion by Trustee Vessels to approve as resolution 21-08 annual treasurers report. Trustee Trusner 2nd. Approved 6-0.

***Budget Officer Report***

Budget Officer Laskowski discussed. Motion by Trustee Trusner to approve. Trustee Mooney 2nd. Approved 6-0.

***Engineer Report***

*Project 6899 water improvement/tower/IEPA loan-*construction to date – Water tower painting and electrical is complete for new water tower. Waiting on parts for the connection. Decatur interconnect pump station, in place, waiting on power to be ran to it. Contractor payment request. Change order received for existing water tower- utilize a line stop to prevent existing water tower from having to be drained when new valves and chemical feed valve pit are installed. Also proposed to eliminate the aggregate driveway surface at the booster pump station in favor of top soil and seeding. Other options, add concrete drive, increase contract by $17753. Asphalt is not a good option because of weather $10793, top soil/seed $6310 A deduction will be taken from the total also of $16039.0 for the projected 6” water main deduction. Trustee Trusner stated he thinks leave as is with the aggregate. Jonathon Closs opinion is to do top soil and seed and the village could take care of it. Trustee Vessels agrees with topsoil. Trustee Mooney would like to leave as in for now and look at it again in the spring. Motion by Trustee Trusner to accept the change order $8924.50, deduction of $16039.50 (for water main not being used) and add $ 7115 for 8” line stop. Trustee Jenkins 2nd. Approved 6-0. Motion by Trustee Trusner to approve an increase of 120 days for Burdick to complete the Decatur interconnect

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project. Trustee Ditty 2nd. Approved 6-0. Motion by Trustee Vessels to approved the payment request $435606.18. Trustee Acree 2nd. Approved 6-0.

*Suburban Street Jurisdictional Transfer-*request to IDOT to address the lack of language for the future ownership of the right a way.

*MFT Drainage-* assuming the jurisdictional transfer gets completed this winter and check received, the ditch grading and culvert work can be bid out to be done in the spring

***Public Works***

Jonathon Closs not present. Mayor Deverell discussed.

**Old Business**

*Well leases-*received letter from Mrs. Floyd. Stated we are operating with no lease and amount owed is incorrect. Attorney Weatherford will review. Will discuss next month and draft lease for well #3.

*Electronic Attendance at meeting* ordinance is ordinance # 21-07

***New Business***

*Snow plow agreement*- Motion by Trustee Trusner to sign PW Service – Jeremy Phillips snow plow agreement. Trustee Jenkins 2nd. Approved 6-0.

*Bonds* – will discuss

*New office Printer* – Watts gave quote pf $223.69/month to lease a printer (currently we pay $244.30/month). Board would like to go with Watts option. Mayor will also check on postcards.

***Personnel Committee***

A meeting was held on 11/15 at 5 pm. They decided to take Jeremy Embry off probation. Lucy Dean resigned. They would like to offer Stephanie Netterville more hours and Stephanie has no issue with this. Vacation policy was discussed, will go by calendar year, 30 hours or more

Motion by Trustee Trusner to allow one time exception for Jeremy Embry/Jonathon Closs to allow them to use their acrulled vacation time for 2021, use by December 31, 2022. Trustee Mooney 2nd. Approved 6-0

Motion by Trustee Ditty to hire Jeremy Embry as full time employee effective 11/22/21 and remove from probabion.Trustee Mooney 2nd. Approved 6-0

***Streets and Alleys Committee-***nothing to report

***Finance Committee-***nothing to report

***Ordinance Committee -***nothing to report

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***Water and Sewer Committee***

*URWC*-they are saying should be completed by March 2021

***Economic Development Committee***

*Veterans Day Dinner-*raised $2500. Total of $10,300 in fund now.

*Cure Fund-*this is a government program. Invoices can be sent to the state for expenses due to covid. We have around $6000 in funds now

*Parks Property-*installed water meters at both locations. Debbie’s gambling parlor at 4314 W Main is wanting to be open by December 1, 2021

*Cannabis Dispensary -*they have hired an engineer. In process of getting it going. Will be building by Western Ave now. They need to bring the board a business plan.

Motion by Trustee Acree to enter closed session to discuss closed session minutes, TIF funds allocation, ordinance violation updates, personnel, Christmas bonuses. Trustee Jenkins 2nd. Approved 6-0.

Entered closed session at 8:45 pm

Back to regular session at 10:00 pm

Motion by Trustee Acree to release the September 13, 2021 closed session minutes, do not release October 25, 2021 closed session minutes. Trustee Vessels 2nd. Approved 6-0.

Motion by Trustee Jenkins to approve the following Christmas bonuses- $500 to Stephanie Netterville, Jonathon Closs and Jeremy Embrey; $200 to Gary Justice and John Deverell. Trustee Ditty 2nd. Approved 6-0.

Motion by Trustee Acree to adjourn. Trustee Vessels 2nd. Approved 6-0

Meeting adjourned at 10:02 pm

Penny J. Allen

Village Clerk