

**VILLAGE OF HARRISTOWN**  
**October 25, 2021**

The Board of Trustees of the Village of Harristown held their monthly meeting on October 25, 2021 at 185 N. Kembark St., Harristown, IL. Trustees Larry Ditty, Teresa Acree, Kevin Vessels, Jay Trusner, Kourt Mooney, Les Jenkins, Mayor Evelyn Deverell, Treasurer Julie Rose, Budget Officer Rick Laskowski, and Attorney Andrew Weatherford were in attendance. Clerk Penny Allen was absent. Mayor Deverell called the meeting to order at 6:30 P.M. followed by the Pledge of Allegiance.

*Visitors*

No visitors present

*Consent Agenda*

Motion by Trustee Ditty to approve meeting agenda. Trustee Vessels 2<sup>nd</sup>. Motion passed 6-0

Motion by Trustee Vessels to approve 9/27/21 meeting minutes. Trustee Jenkins 2<sup>nd</sup>. Motion passed 6-0

*Public Works*

Report from Jonathon Closs was distributed listing activities during the month.

Water plant service pump – pump rebuild not recommended; using water plant till April 2022, can use Decatur water if problems arise, estimated cost would be \$170 extra per day. Estimated cost to replace pump is \$5,000 - \$8,000. Decision was made to run with current pump; get quote for replacement.

Snow plow for service truck – 2 quotes presented. \$6,620.00 Foremost Truck & Trailer and \$7,587.00 Drake-Scruggs Equipment. Motion by Trustee Trusner to purchase the unit from Foremost. Trustee Ditty 2<sup>nd</sup>. Motion passed 6-0.

Bulk Fuel from Morgan Distributing – storage tank to be at water plant. No other options available. Need to check with Fire Chief to assure there are no issues. Motion by Trustee Mooney to move forward with getting the fuel storage tank. Trustee Trusner 2<sup>nd</sup>. Motion passed 6-0.

Snow plowing requirements – how much snow will require snow plowing in the village? Mail box accessibility was discussed. There are many factors which should be considered, especially the weather forecast. It was decided that snow plowing is a judgement call made by the Public Works Superintendent.

Surprise OSHA inspection – no fines; only suggestions. Purchase of fire proof cabinet not completed. Estimated cost from Uline is \$900. Motion by Trustee Trusner to purchase fire proof cabinet. Trustee Ditty 2<sup>nd</sup>. Motion passed 6-0.

Birks to Meridian drainage – culvert installed. Seems to have taken care of the problem.

### *Treasurers Report*

- a) Financial, Bank Account Balances, Certificates of Deposit, and IL Funds summary reports were presented. Motion by Trustee Vessels to approve, Trustee Jenkins 2<sup>nd</sup>, approved 6-0.
- b) Authorize paying the bills. Cash requirement report distributed to Board members. Total amount = \$38,553.60. Motion to approve payment made by Trustee Acree. Trustee Ditty 2<sup>nd</sup>. Motion passed 6-0.

Reports also distributed were Breakdown of IL Funds accounts, Monthly rate history of IL Funds, Monthly state Revenue summary, 2020-21 Chastain Agreement spending vs approved amounts on projects.

A new report was distributed which shows updated fund balances as of the current day. Board members felt this was useful information; it will be included in future reports.

### *Budget Officers Report*

- a) Monthly budget report for September 2021 reviewed. No new accounts from those presented last month are over budget. Motion by Trustee Jenkins to accept the Budget report. Trustee Vessels 2<sup>nd</sup>. Motion passed 6-0.

### *Engineering Report*

Engineer Ron Legner distributed the monthly Engineer's report.

#### Project 6899 – Water Improvements/Tower/IEPA Loan

Meeting with Ameren for power installations.

Waiting on parts to connect water main to water tower.

Filling water tower after disinfecting; chlorine will be diluted.

Samples will be taken; need consecutive good readings before it can be operational.

Payments coming due; 10% retainage.

Mission alarm system change order reduced the contract price -\$20,020.

Need 30-day extension due to delays on equipment; 12/27/21 is new contract date (Caldwell Tank).

Motion by Trustee Ditty submit change order and allow 30-day extension. Trustee Jenkins 2<sup>nd</sup>. Approved 6-0

Burdick working at booster pump station & power supply; discussing extension.

Employment of Illinois workers discussed, waiver requested. State will not offer waiver.

Village is responsible. Attorney Weatherford has a draft of response/resolution; recommends waiting on a response from Caldwell.

#### Suburban Street Jurisdictional Transfer

Check for \$107,800 to be received.

Need plat which includes 30' right of way; don't want just the pavement.

Item tabled for future action.

MFT/Drainage

2 invoices totaling \$4,400.89 from Aug/Sep were received from Chastain for design/construction plan for work at Fieldcrest. These invoices should be paid from MFT fund. Motion by Trustee Vessels to pay invoices. Trustee Ditty 2<sup>nd</sup>. Approved 6-0.

Other

Issues on drive at Mueller property. Owner wants concrete drive; mowing is the concern. Length of drive is estimated 50-60 ft. Aggregate surface is in the contract. Need to get options from Burdick: pave, cover with dirt, leave as is.

*Zoning Committee*

- a) No report

*Old Business*

- a) Approve Jurisdictional transfer of Suburban – Tabled, see Engineering report above.
- b) Ordinance for electronic attendance (remote meetings) – draft version available. Edits include notify clerk or deputy clerk & add emergency declaration by state or village government. Motion made by Trustee Acree to approve the revised document. Trustee Mooney 2<sup>nd</sup>. Approve 6-0. Ordinance #21-07.
- c) Ordinance for Garbage Haulers – not worth the cost to add as an Ordinance.
- d) Cannabis Ordinance – Tabled.
- e) Fence & Security Camera – Post for fence has been put up. Trustee Mooney is getting quotes, table for now.

*New Business*

- a) Well leases
  - Well #3 payment of \$2,898.18 is due in Nov 2021. Lease signed in Jan 2018, goes through 2026; can terminate with 12-month notice. Send letter of intent to stop lease by next year. When the well is ready to be retired, an IEPA process will need to be completed.
  - Well #2 has no current lease, it expired in July 2021. Total owed, including credits for previous overpayments is \$2,500; this pays through July 2021. Motion by Trustee Trusner to pay \$2,500. Trustee Vessels 2<sup>nd</sup>. Approved 6-0.
- b) Computer and speaker quotes
  - Quote for computer from Best Buy was \$889.97; estimated sales tax of \$69.99 should be removed. Adjusted price would be \$819.98. Motion by Trustee Acree to approve purchase. Trustee Jenkins 2<sup>nd</sup>. Approved 6-0.
  - Quote for speaker from Best Buy was \$79.99. The amount does not need Board approval.

- c) Village trash disposal  
Quote from Advanced Waste Management received for various types of containers and fees. Board would like to get a competitive quote from another company.

***Personnel Committee***

- a) Report – Meeting minutes from 10/1/21 meeting distributed.
- b) Vacation Policy – Motion by Trustee Mooney to add 1 week to the current policy, effective 1<sup>st</sup> payroll in Jan 2022. Trustee Trusner 2<sup>nd</sup>. Approved 6-0.
- c) Employee wages – closed session
- d) Direct deposit for employees – there is a cost for this service. Board members are in favor of direct deposit. Need to check with employees; bi-weekly payroll will be needed current payroll is weekly.

***Streets and Alleys Committee***

- a) No report

***Finance Committee***

- a) No report

***Ordinance Committee***

- a) Report - Meeting minutes from 10/12/21 meeting distributed.
- b) Update on Partridge Trace Pond  
North end is a burden, village does not want to own the pond.  
Developer of the area, Danbury is defunct.  
Landowners are taking care of the pond.  
Silt is coming from the north end.  
Don't know who to contact.

***Water and Sewer Committee***

- a) Update on URWC – due to be on line in April 2022; lead & copper samples being taken.

***Economic Development Committee***

- a) Report - Meeting minutes from 10/12/21 meeting distributed.
- b) Santa at the Community Center – not practical, no bathrooms.
- c) Christmas Bazaar – no comments

- d) CCI Redi-Mix Company – Resolution of Inducement distributed proposing CCI Redi-Mix (the “Developer”) construct a new production facility within the current TIF district. The document promises nothing.  
Email received from Ed Grunloh (owner of the business) wanting village to pay for the infrastructure.  
Mayor to ask Grunloh to attend meeting with the Board; next meeting is regular Nov board meeting, will consider special meeting if needed. Owner needs to present business plan to Board members.
- e) Update on Parks property – building wall.
- f) .Schedule Special meeting ARPA & TIF Funds  
ARPA - there are many rules and regulations; funds available to village is \$175K.  
What are we going to spend it on? Possible study session.

*Attorney*

All Agenda items are in closed session

Open Meetings Act clarification – emails to Board members communicating issues is ok.  
Replies to the emails could be a potential issue.

Motion by Trustee Vessels to enter closed session to approve closed session meeting minutes, update on ordinance violations, and employee wages. Trustee Trusner 2<sup>nd</sup> -  
Motion passed 6-0. Leave regular session at 9:54 PM.

Returned from Closed session at 10:18 PM

Motion by Trustee Jenkins to approve, but not release, 9/27/21 closed session meeting minutes. Trustee Ditty 2<sup>nd</sup>. Motion passed 6-0.

Motion by Trustee Mooney to increase wages of Stephanie Netterville by \$1.50 per hour. Trustee Trusner 2<sup>nd</sup>. Motion passed 6-0.

Motion by Trustee Ditty to adjourn. Trustee Vessels 2<sup>nd</sup>. Motion passed 6-0.

Meeting adjourned at 10:20 PM



Rick Laskowski  
Budget Officer